14th ANNUAL MDEC CONFERENCE
Sheraton Parkway, Toronto North, Richmond Hill, Ontario, Canada
October 5 – 10, 2008

Requested Duties of Authors/Presenters

1) Please send an electronic copy (preferable in MSWord) of the **paper by September 8, 2008,** so your paper can be included in the conference proceedings. The conference proceedings will be available at the time of conference registration.

   The paper including illustrations, should be a maximum of twelve (12) 8.5" X 11" pages in length, using a 12-point Times New Roman font with 1-inch margins, top, bottom and left and right. The paper should include: Paper title, authors name and affiliation, abstract, keywords, introduction, paper text, references and acknowledgements.

   The author should make sure that any person named as co-author of the contribution is aware of the fact and has agreed to being so named, and the release of the material for presentation and publication at MDEC has been cleared from the relevant organizations.

   The text and presentation of each technical paper should avoid promotional descriptions of commercial products. Rather, all papers should report current engineering/technical/scientific progress related to the objective of diesel emissions control.

2) Please send an **electronic copy of your PowerPoint presentation by September 15, 2008** so your presentation can be loaded into the conference computer to avoid any technical problems later. If your presentation is too large in size to e-mail, please courier a CD. You should also bring a duplicate electronic copy of your presentation with you. If your full paper is not received in time for publication in the Proceedings, then a copy of your presentation will be published in the proceedings.

   Please also send a **brief biographical data** of the presenter **by September 22, 2008** (preferable by e-mail) so that the presenter is appropriately introduced to the session.

3) Please complete your technical presentation within the time allotted (22 minutes for your presentation and 5 minutes for questions), as the Chairpersons are requested to follow the timeline rigorously. The conference room will be equipped with a **computer and In-Focus projector for PowerPoint presentations.**

4) All speakers and conference delegates are required to register for the conference, therefore, please send the completed registration form as soon as possible to facilitate conference planning. The conference information including registration, hotel information etc. is available at the website: http://www.mdec.ca

Thank you for your help.

Mahe Gangal, Conference Co-chair

Tel: 1-613-996-6103, Fax: 1-613-996-2597, E-mail: mgangal@nrcan.gc.ca
C/o MDEC, P.O.Box 13005, Kanata, Ontario, Canada, K2K 1X3